



Sacramento Chapter Fabric Sale Instructions for Consignees **Sewing Related Items ONLY**

CONSIGNEES NEED TO PROVIDE ALL OF THE FOLLOWING TO SELL ITEMS AT THE ASG FABRIC SALE

1. **ASG FABRIC SALE AGREEMENT** – read and complete
2. **SELF-ADDRESSED AND STAMPED LEGAL-SIZED ENVELOPE**
#10 (4 1/8 x 9 1/2)
3. **TAG FOR EACH ITEM** (There are four blank tags on form provided)
 - a. **COMPLETE TAG AND ATTACH TO EACH ITEM FOR SALE**
Use no more than **TWO STAPLES** to attach only at the top of the Tag, in selvage if possible. Small notions need to be placed in clear zip-lock bag with Tag attached on outside Make sure your name is clearly visible
Copying onto colored paper makes it easier at pick-up time
If there are imperfections on any item, note it on the Tag
Inventory number on Tag must match number on Inventory List
 - b. **PRICING**
Use increments of 25¢ ONLY. Be reasonable in your pricing. There are no mark-down opportunities.
 - c. **PICK-UP OR DONATE UNSOLD ITEMS**
Check the appropriate box
If you choose to pick up your items after the sale, you may do so between 1:00 pm and 1:30 pm on Saturday, April 15, 2017. Items not picked up by 1:30 pm will be distributed to various charities.
4. **INVENTORY LIST – PLEASE USE WHITE PAPER ONLY**
Complete all information on top of form
Number each item for sale on the Inventory List
Number on Inventory List must match number on Tag
Make a copy of the Inventory List for your records as no copies will be returned
PLEASE NOTE: Maximum of 20 items per sheet

DROP-OFF ITEMS FOR SALE: Items may be dropped off on **Friday afternoon, April 14th, between 3:30 pm and 5:00 pm.** ASG volunteer will place items on tables. Consignees may not put sale items on tables.

PAYMENT FOR ITEMS SOLD: ASG will mail you a check in the envelope you provide within 2-4 weeks after the sale.

Contact: fabricsale@asgsacramento.org